

## **CATHOLIC SCHOOL ADVISORY COUNCIL OCT.12/2022**

Present: Sandra Murphy, Megan Beyersbergen, Krista Heibein, Cheryl Riegling, Alicia Hallahan, Mary McInnes, Dan Bodkin, Francine Long, Sophie Marie Carew

Regrets: Andrea Verhague, Sarah Skinn, Jaide Campbell

Meeting called to order 6:08pm

Welcome and prayers completed by Mary McInnes

**Minutes-** Mary reviewed minutes of April 13 2022, correction noted to name misspelled. Motion to approve by Cheryl, seconded by Megan. All in favor.

### **Election:**

Co-chairs: Sandra Murphy nominated, Mary McInnes standing as requested

Secretary: Krista Heibein

Treasurer: Alichia Hallahan

Fundraising: Sandra Murphy and Megan Beyersbergen

Parish Rep: Cheryl Riegling

### **Treasurer Report:**

Held in trust at board: \$11,117.60

Current balance \$7,084.49 (recent bills paid \$91.66 ESF, \$838.33 Mud kitchen to Rona

Outstanding checks \$583.92 Mary McInnes ESF \$405.75 ESF supplies

ESF (Elementary School Fair) earnings \$653.40

Motion to approve- Cheryl, seconded Krista, all in favor

### **Principal Report:**

1. CSAC chair, CPIC rep (Mary McInnes)
2. Thanks to Andrew Beyersbergen for the creation of the very popular Mud Kitchen
3. Mud Kitchen donations: thank you to Sandra Murphy and her family for the donation of pots and pans and kitchen ware. This has been very popular
4. Mud Kitchen update – our current sinks we acquired unfortunately are too big so we are unloading these with a plan to get a couple smaller sinks at some point down the road
5. Musical Instrument that Parent Council purchased – has arrived, all parts are here, our custodian has hit a snag in finding a strong, permanent anchoring method to mount the instrument on the shed. We are working on an installation with Ms Kelly's husband who is a Millwright

6. Communication Board – Mr. Cullen installed this last year and it was created by our special education team. It has been used as a model for other schools. It is mounted by day care and supports communication and de-stigmatization of non-verbal students.

7. Facilities Update – some new fencing coming near the day care entrance to close off the yard at the bottom of the hill. Installation date has yet to be given

8. Ventilation report – see attached. (will be sent to all families)

#### 9. TEACHING STAFF AS FOLLOWS

Office Assistant	F. Long
JK/SK (KA)	M. Skinn
JK/SK (KB)	L. Kelly
Designated Early Childhood Educators	E. Buchanan M. Wernham
Grade 1	A. Hardy
Grade 2	H. Plante
Grade 2/3	C. O'Keefe
Grade 3/4	C. Ellis
Grade 5/6	L. Kaufman
Grade 6/7	K. Young
Grade 7/8	J. Campbell
French	S. Carew

Music/ VAP Teacher	C. Derough
Special Education Resource Teacher	S. Blake
Educational Assistants	N. Baxter D. Fetter J. Dolmage T. Farrell G. Grummett J. John K. MacDonald
Library Technician	C. Dickson

## **OLD BUSINESS**

### 1. Elementary School Fair-

- a) Hot dogs cooked by crock pots led to some bad reviews- some felt they tasted rubbery and they did discolour. In addition led to food waste as too many made for demand. **ACTION:** next time will use bbq and request borrow from parents residing in Belgrave
- b) Check with fair committee as the free food for judges and other members is something we would like reimbursed as this is a fundraiser for our grade 7/8 class
- c) Fall 2023 in charge of PIES
- d) Plan to have a standing plan for each year we are in charge so that this can just be easily coordinated without a lot of need for coordination

2. Outdoor Musical Instrument- this was an item that we planned and obtained through last years meetings. The equipment has arrived and the goal is to attach it to the shed for the primary grades to access- there is a need to ensure it is firmly attached so no child can pull them off or use them to climb.

3. MUD Kitchen- also project from last year has been installed- a new sink has to be obtained since the one we have is too large

4. CLIMBER- we had discussed a dome shaped climber for the primary area- Sandra advised the cost of excavation is 3x the cost of the cimber and therefore further discussion needs to be held. **ACTION:** table to discuss at next meeting

5. TEACHER FUND- in past years we as a committee have supplied each classroom with \$200 for teachers to provide Sacred Heart students with things to assist learning. Discussed this year for teachers to work together to create wish lists based on primary, junior, intermediate and senior age groupings and that from there parent council may pick a focus for our funds this year.

## **NEW BUSINESS**

Volleyball net/ posts- Cheryl initiated conversation about installing posts with a removable net **ACTION** Dan to identify if this needs specific approval or if parent council can use post hole digger, get cement and posts and install ourselves

Progrant- Sandra identified the idea for a fitness fun night to bring families from the school back together and promote parent council committee with a door prize **ACTION** to discuss more once details are known about Christmas Event

Christmas Event- in the past years many things have been done, most recently Turkey Dinner and concert. Due to labour union negotiations and demands on staff time, it is uncertain what staff are willing/able to do **ACTION** Dan to bring back to staff to discuss in more detail. Another idea was raised of the option of the Turkey Dinner as a class fundraiser (grade 7/8?)

FUNDRAISING- this is both new and old business- we generally run two fundraisers. Megan suggested a standing fall fundraiser that would be the same items for a few years, this would then be planned in advance with standing dates and ease of implementation- this would also potentially lead to some deals with the fundraising agencies. **ACTION** Megan and Sandra will work together on the goal to have the Little Caesar and Greyhaven Garden for their poinsettia's and other greenery. Secondly in the spring to look at a Vendor's Market and BBQ meat fundraiser.

JERSIES- discussion about the school jerseys. Our school has a hodge podge of sleeveless jerseys which have unmatching logos and are the wrong size for our students. Mrs. Young is investigating purchasing new updated t-shirt style jerseys. **Motion:** motion by Megan to have parent council fund the new jerseys (80) of various sizes. Krista and Francine both seconded the motion and it was approved by all.

Discussion about the church based First Communion, First Reconciliation, Confirmation classes that are currently happening.

PARENT COUNCIL NUMBERS- plan for having an RSVP pizza dinner with free child care for the next meeting as we need to increase parent council numbers as many of the current parents have been on the committee for some time and many are going to be leaving Sacred Heart as their children are in the higher grades. Virtual invitation will still be made available. This will be implemented for the next meeting in November.

**NEXT MEETING:** Nov 16 at 6pm  
Adjourned 7:30 pm

**Next meeting follow ups:**

**ESF** next time will use bbq and request borrow from parents residing in Belgrave  
Climber discussion  
Volleyball nets  
Christmas Concert  
ProGrant Planning  
Outdoor music instrument up?

- Jersey invoice
- Fundraising letters home

Instruction manual for other parent councils (re standing items such as fundraising, fair, Eucharistic events, other?)