



Catholic School Advisory Agenda & Minutes

October 27, 2025 | 5:30 pm | Resource Room

Present: Mary Lou Albers, Sandra Murphy, Kat Cottrill, Cheryl Riegling, Kim Albers, Sophia Marie Carew, Sarah Skinn, Francine Long, Mary Schuit

Regrets: Grace Lockhart, Christa Heibein, Randee Boyd

AGENDA:

1. Welcome and Prayer

Heavenly Father, we come to you today asking for your guidance, wisdom, and support as we begin this meeting. Help us to engage in meaningful discussion; allow us to grow closer as a group and nurture the bonds of community. Fill us with your grace, Lord God, as we make decisions that might affect the students, staff, and friends of Sacred Heart School. We ask these things in your name, Amen.

2. Review of September Minutes

[September 2025 Minutes](#)

- a. Motion to Approve: Kim Albers
- b. Second: Sandra Murphy

3. Financial Report

\$1638.50 paid for painting of the tarmac. Fundraising money has come in, but not paid out yet.
Current balance \$10,599.51 (Huron Ridge and Sweets and Treats to be paid out)

- a. Motion to Approve: Cheryl Riegling
- b. Second: Kat Cottrill

4. Principal Report & Business Arising from Report

- a. Health and Safety
 - i. Bus Evacuation
 - ii. Fire Drills - Fire Chief here to review the Fire Safety Plan. Observed a fire drill.
-New Process this year is for the Fire Chief to be present for each drill
 - iii. Lunch and Learn with Officer Stanley
-biking, scooters and walking safety for children not being bused to school
-November 5 for grades 3-8
- b. Northern Huron-Perth Catholic Family of Parishes Update
 - i. First Reconciliation coming up on November 13th at Sacred Heart Church
- c. Catholic School Initiatives
 - i. Pastoral Plan - final touches
-goals such as a school choir, church visits, FIAT team is back as well, rosary teaching
 - ii. Ontario Catholic Graduate Expectations Assemblies
-excited to have such a great parent turn-out
 - iii. Preparation for Advent/Christmas
 1. French Cafe/Play - December 2

-coffee/tea to be served afterwards

-both afternoon and evening performances to take place

2. Primary Liturgy (K - 3) at the Sacred Heart Church - December 10

-each class to sing a song and perform a read through of the nativity

iv. Community Outreach (food drive? hat/mitt drive? What does our Community need?)

-will continue with food drive as we have done in previous years

d. School Improvement Planning

i. SIT/SIP Meetings on Wednesday to discuss Math Data/Next Steps

-priority school per the ministry, due to low EQAO scores

-will review data and commit to next steps, EQAO scores from last year are not yet available

ii. Literacy Screening completed - will meet with teams to discuss next steps

iii. EQAO data still not released

e. Parent Teacher Interviews

i. Wednesday, November 12th - Digital Scheduling to be sent out this week

f. Playground Update

i. Approval to purchase new tricycles

1 tricycle, 1 tandem bike, motion to approve purchase: Mary Lou Albers, seconded by Sandra Murphy

ii. Quote for Soccer Net

\$2000.00 includes labour, material and install (Wayne & Harold Construction)

Motion to approve purchase: Sandra Murphy, seconded by: Kat Cottrill

iii. Outdoor volleyball net for grade 7/8

-approximate cost of \$100, motion by: Sandra Murphy, seconded by Mary Lou Albers

5. Fundraising Update

a. Proposal for possible fundraising initiative - Sophia Marie

Fresh Box Market - \$494.00 profit

-Sports Systems from Almonte, On. sells a product that would have adjustable nets for volleyball, badminton, pickleball etc.

-current net cannot be tightened and is not taut

-inquiring with the school board to see if the floor holes can be fixed so a new system can be purchased

-complete system would cost \$4,000-\$5,000, not including customization, shipping or taxes

b. Picnic table pricing

-2 tables & 1 tree hugger style \$9796.66 (made out of recycled plastic)

Contingent on funds in trust at the board, approval of 2 picnic tables and 1 tree hugger bench, motion to approve made by: Cheryl Riegling, seconded by: Kim Albers

c. Spring Fundraiser

-Green's, Wright Blooms Greenhouse, Uncle Dad's Pizza, J.D. Sweid, Chocolate almonds/treats package, Harriston Packers

6. Other Business

a. CPIC Update (Sandra)

-Indigenous education lead was hired, more work being done on land acknowledgement

-discussion around the track not being complete at St. Anne's

-fee charged to the school (4%) for using school cash online

-class trips can be fundraised for

-other schools use PRO grant to pay for food at meet the teacher night

7. Closing Prayer

Loving God,

We thank You for bringing us together this evening as partners in supporting our children, their learning, and their growth. Bless the ideas we have shared and the decisions we have made, that they may bring life and joy to our school community.

As we leave this meeting, may we carry forward a spirit of cooperation, respect, and care for one another.

Guide us always to work with patience, wisdom, and love, so that our children may continue to thrive in a safe and faith-filled environment.

We ask this through Christ our Lord.

Amen.

8. Meeting Adjourned (6:50pm)

Next meeting: January 26, 2026

There must be a minimum of 5 parents/council members (Chair, Vice Chair (or Co-Chairs), Treasurer, Secretary and the chair or delegate from each committee and sub-committee) present in order for voting to be able to take place.